

The Estelline City Council met on Wednesday, March 6, 2024 at the Estelline City Office. Those present included Mayor Ross Brandsrud, Ryan Miller, Mike Ward, Cheryl Squires, Josh Cokens, Mike Gunderson, Julie Rieckman, Lesley Matthys, Jason Hanssen, Zeb Gilbertson, and Todd Kays, 1<sup>st</sup> District.

Mayor Brandsrud called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited. Motion to adopt the agenda was made by J. Cokens , second by J. Rieckman. With all voting aye, motion carried.

Open Public Session pursuant to SCL 1-25-1:

Darrian Poppen – asked council to consider allowing chickens in town under strict circumstances.

Stuart Busch – voiced concerns with approved projects taking place at the city nursing home. He also asked council what is going to be done to clean up the city.

The minutes of the February 7<sup>th</sup> meeting was presented for approval. Motion by J. Rieckman, second by C. Squires to approve the meeting minutes as presented. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by M. Ward, second by M. Gunderson. With all voting aye, motion carried.

The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by J. Cokens, second by R. Miller to approve all bills presented. With all voting aye, motion carried.

City Bills approved included:

#### AMBULANCE

Angalina Matotz, CPR reimbursement \$38.23; Bound Tree, supplies \$117.97; Country Corner, fuel/supplies \$164.72; Donna Thompson, reimbursement for travel/supplies \$757.90; ITC, telephone \$92.82; AT & T, cell phone \$46.03; First Net, wireless \$40.04; PCC, billing fees \$206.33; Estelline Community Oil, supplies \$2.39;

#### PUBLICATIONS

Estelline Journal, minutes/notices \$70.10;

#### LEGAL

Foley & Foley Law Office, legal fees \$587.75;

#### POLICE

Hamlin County, contract law \$4,008.33;

#### MAYOR & COUNCIL

Ross Brandsrud, council fee/governing board \$475.00; Cheryl Squires, council fee/governing board \$150.00; Ryan Miller, council fee/governing board \$150.00; Mike Ward, council fee/governing board \$150.00; Josh Cokens, council fee/governing board \$175.00; Mike Gunderson, council fee/governing board \$150.00; Julie Rieckman, council fee/governing board \$150.00;

#### ELECTRIC

WAPA, power \$15,756.98; Heartland, power \$26,568.92; East River, transmission \$4,018.24; ITC, load mgmt. internet \$97.80; Efraimson Electric, service/labor \$1,514.98; SD Dept of Revenue, sales tax \$3,457.18; US Postal Service, envelopes w/postage \$837.55;

#### FIRE

Light & Power, utilities \$116.32; Estelline Community Oil, LP/fuel \$468.81;

#### BUILDING

ITC, telephone \$115.99; Light & Power, utilities \$1,250.31; LeRoy Warborg, maint. \$60.00; Heiman Inc, fire extinguisher inspection \$45.00;

#### FINANCE OFFICE

ITC, telephone \$165.49; Light & Power, utilities \$358.55; CNA Surety, bond insurance \$623.50;

#### SOLID WASTE

Cook's Wastepaper, garbage collection \$5,304.83; SD Dept of Revenue, sales tax \$292.18;

#### SEWER

Light & Power, utilities \$292.09; NW Energy, utilities \$12.36; Core & Main, sewer cover/supplies \$648.00; DD&J Contracting, manhole repair \$2,350.00;

#### STREET

Light & Power, utilities \$611.56; Estelline Community Oil, fuel/supplies \$400.32; Farmers Implement, skid steer \$43,800.00; Menards, supplies \$147.26;

#### LANDFILL

AT& T, cell phone \$46.03;

#### SIGN

Light & Power, utilities \$24.27; AT & T, wireless \$49.47;

REFLECTION PARK

Light & Power, utilities \$3.08;

WATER

Light & Power, utilities \$675.33; SD Public Health Lab, samples \$28.00; Hawkins, supplies \$681.95; MISC.

Equipment Super Savers, equipment savings acct. \$4,983.34; Wellmark Blue Cross, health insurance \$791.24; Delta Dental, insurance \$162.10; American Family, insurance \$255.84; SD Retirement, retirement \$2,727.56; Avesis, vision ins. \$11.88; Wards Store, supplies \$13.49; Petty Cash, replenish fund \$25.44; Office Peeps, copier/supplies \$123.04;

ENCC Payables: \$83,964.69

ENCC Payroll: \$170,330.41

Mayor Brandsrud reported progress on removing trees from the landfill. Shane Waterman is making progress on the engineering plans for the city. We will be meeting with Muth Electric to discuss high voltage needs.

Jason Hanssen reported ENCC has had steady enrollment and staffing. Resident room remodel will be coming in the next month.

Zeb Gilbertson reported that maintenance would like to patch holes in the roads around town. He would like to purchase more flags from the Legion. He would also like council to consider the purchase of a Ditch Witch for city use.

Cheryl Squires reported that there was no new news from Economic Development in February.

New Business:

ENCC would like to surplus their current lawn mower. This item was tabled until next month.

Quotes on new lawn mowers for ENCC were presented for \$9,733.23 Gravely from Watertown Lawn & Garden & Small Engine Repair, \$22,403.00 Grasshopper from Farmers Implement, \$10,400.00 Kawasaki from Roelofsen Implement, \$12,014.87 Kubota from Eastside Equipment. Motion was made by M. Gunderson, second by R. Miller to approve if Watertown Lawn & Garden & Small Engine Repair would remove the suspension seat. With all voting aye, motion carried.

Todd Kays with 1<sup>st</sup> District discussed zoning ordinances for the city.

A motion was made by M. Ward, second by J. Cokens to surplus John Deere skid steer tires and rims at \$425.00 a piece. With all voting aye, motion carried.

A motion was made by M. Ward, second by J. Rieckman to approve the 2023 city audit. With all voting aye, motion carried.

The 1<sup>st</sup> Reading of Ordinance 2024-02 – Franchise Ordinance was held. The second reading will be April 3, 2024.

Administrative leave for Good Friday and Easter Monday, granted by Governor Noem, item died for lack of interest.

A motion was made by J. Rieckman, second by J. Cokens to move into Executive Session as per SDCL 1-25-2 (1) at 8:21 PM for Wage Review. With all voting aye, motion carried. Mayor Brandsrud declared out of Executive Session at 9:10 PM.

Motion by J. Rieckman, second by M. Ward to approve the wage review as presented. With all voting aye, motion carried.

ENCC

Wages Presented for Approval:

Elizabeth Blumeyer, Dietary Tech \$19.75

Norma Cervantes, Hskp \$17.04

Jason Hanssen, Admin \$54.08

Izabella Ladner, Dietary Aide \$16.49

Kodi Rust Dietary Tech/Cook \$19.19

Kayleb Luckhurst, Dietary Aide \$16.49

Angela Moritz, RN \$35.09  
Michelle Shay, CNA \$20.80  
Patricia Ward, RN \$38.93  
NEW HIRES  
Kristin Aichele, Cook \$16.59  
Darla Hein, Hskp \$19.20

With there being no further business, motion to adjourn at 9:12 PM was made by J. Cokens, second by M. Gunderson. With all voting aye, motion carried.

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Ross Brandsrud, Mayor

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Lesley Matthys, Finance Officer